

March 23, 2004

CAPE COD WAVES GIRLS HOCKEY, INC

RULES OF OPERATION

As a member of, and as governed by USA Hockey and the Massachusetts Hockey Association, the directors of the Cape Cod Waves will abide by any and all rules and guidance published by either organization. In addition, the organization will utilize the following Rules of Operation when conducting the business of the organization or ruling upon any infraction thereof.

1. DISCIPLINE

Actions of members/players on and/or off the ice that negatively reflect upon the Cape Cod Waves shall be brought before the Directors for review and application of the appropriate punishment.

- a. Matching of Misconduct- Any Cape Cod Waves player suspended from a game(s) will be subject to additional suspension from the directors for a duration matching that of the original penalty.
- b. Match Penalty- Any Cape Cod Waves player receiving a match penalty shall be penalized in accordance with the governing association. In addition, the Directors shall meet, or discuss the situation at the appropriate meeting to determine whether the player's conducts warrants dismissal from the organization.
- c. Zero Tolerance- The directors and staff of the Cape Cod Waves fully support USA Hockey's "Zero Tolerance Rule".

2. PLAY

- a. Up-play/Down-play- It is the intent of the organization to provide each player with a rewarding and challenging hockey environment. Until the Cape Cod Waves can provide two teams at each level of play, the organization will allow players to "play to their skill level not their age level". Special consideration and coordination with the appropriate league officials will be employed in situations where the player's "experience" warrants her to play in a division normally consider for younger players.
- b. Tournament Participation- Unless inappropriate for reasons of age, physical size and/or skill level, the Waves philosophy of "Waves First" for tournament play will be strictly enforced.

3. FINANCES

- a. Player Payments- Payments are due as determined by the Board of Directors and stated on the registration form. Only players in good financial standing with the organization are allowed on the ice for a Cape Cod Waves practice and/or game. Good financial standing is defined as having all bills and fees paid, or having the appropriate payment arrangements made through the treasurer.

March 23, 2004

- b. Scholarships- Players receiving scholarships are REQUIRED to sell a minimum of \$100 worth of advertisements for the upcoming yearbook.
- c. “Wavebucks”- Wavebucks must be used in the season earned by the end of the tryout sessions for the following year. Wavebucks are non-transferable, and can only be used for Waves merchandise. Requests for exception to this rule will be heard and decided upon by the directors.
- d. New or visiting players – New or visiting players that are not registered with the Cape Cod Waves may participate in no more than two practices and one game before they are required to pay the appropriate fees. All “visiting” players must be registered with USA Hockey and must have signed a Waiver of Liability before participating. If the “visiting player” is not registered with USA Hockey they must register with USA Hockey through the Cape Cod Waves and pay the IMR fee set by the Board of Directors before they can participate on the ice.

4. COACHES

- a. Post-Tournament Reporting- The Head Coach of a Cape Cod Waves team involved in tournament play will fill out and mail a copy of the after actions report to the appropriate director. Copies of the “Cape Cod Waves Post-Tournament Report” can be obtained from the organizational Web Site at www.capecodwaves.org.
- b. Incident Report – The Head Coach of a Cape Cod Waves team shall report on and off-ice incidents involving a player or parent. Incidents include, but are not limited to, game misconducts, match penalty, excessive minor penalties. A coach should file an incident report if there is any question about a player or parents behavior, including opponents. An “Incident Report” can be obtained from the organizational Web Site at www.capecodwaves.org.
- c. Player Contracts-Coaches will hand out and collect signed contracts. Contracts should be maintained with a copy of the players medical release form.

5. DIVISIONAL DIRECTORS

- a. Coaching Evaluations- Divisional Directors will hand out and collect coaching evaluations from each parent. The date and frequency of evaluation will be determined by the directors. In the event that a Divisional Director is also a coach, the Coaching Director will assume the evaluation duties for that individual.
- b. Observations- Divisional Directors will observe games on a monthly basis from their respective divisions to ensure all teams are consistently working towards the goals of the organization.

6. EQUIPMENT

- a. Required Equipment – Players are required to wear protective equipment as is required by USA Hockey. In addition, players must wear neck guards during all on-ice activity. Players of all ages will wear mouth guards regardless of the USA Hockey age requirement.
- b. Safety – Players will not wear jewelry on the ice.